

Malmesbury Town Council

Minutes of the **Planning & Environment Committee Meeting**
Held in Malmesbury Town Hall on 15th October 2024 at 7.00 p.m.

Present: Cllrs: J Slade (Chair), I Wallis, K Drake, R P Jones

Also present: Lisa Dent (Dep Town Clerk), 1 member of the public

PE/24/157 To receive Declarations of Interest in accordance with the Council's Code of Conduct.
None received.

PE/24/158 To receive apologies for absence.
Cllrs R Sanderson (Vice Chair), P Exton, L Crawford-Price

PE/24/159 Public questions time on respect of items included in this Agenda.
None.

PE/24/160 To approve minutes of meeting held on the 24th September 2024
The minutes were adopted and signed as a correct record.
It was confirmed by Dep Town Clerk that the agreed comment for the Gypsies and Travellers Consultation has been registered and confirmation of this has been received.

PE/24/161 To receive and note the income and expenditure report
The report was noted by the committee. Dep Town Clerk advised parking services at Wiltshire Council has not responded to our request for parking subsidy contract to be forwarded and also our request to produce an invoice for our payment of the parking subsidy.

It was proposed by Cllr Slade that the order of business be varied to bring forward planning application PL/2024/08239 Whychurch House and all present were in agreement.

PE/24/162 PL/2024/08239 Whychurch House
Member of public who is owner and submitted the application was present.
It was resolved to support the application.

PE/24/163 To consider Grave Concerns business approach re cleaning and/or restoration of War Memorial and any next steps.
It was agreed to respond with thanks, that we would retain their details on file and should we require such a service, we would contact them alongside other such professionals to obtain quotes.

PE/24/164 To agree any comment to proposed Traffic Regulation Order for consultation - Activity Zone Car Park, Malmesbury Monday to Friday 8am - 6pm 3 hours. No return within 3 hours. Consultation period ends on 21st October 2024.
The following response was agreed:- Malmesbury Town Council Planning and Environment committee is not supportive of these changes. Malmesbury is a historic Market Town and has limited parking for both residents and visitors. No evidence has been provided on the necessity to limit parking and the car park, to our knowledge, is rarely used to capacity. Current use of this car park, we feel, is not to the detriment of Activity Zone patrons.

PE/24/165 To review and note Signage Meeting notes from 9th Sept 2024

The notes were reviewed and noted. P&E Committee is supportive of these proposals and would appreciate to be kept informed of progress, including new signage and any signage removed.

PE/24/166 Street naming: 1. To agree street naming request for development at Park Road (Cotswold Homes/Hannick Homes). Two names from previous list are available for consideration. 2. To agree how to proceed with obtaining future street names for upcoming developments.

There are two family names (with written permission for use) available from a previous property development. It was agreed a more suitable proposal would be 'Wessex' (with suitable suffix provided by Street Naming at Wiltshire Council).

Future street naming, it was agreed request proposals from Malmesbury groups such as Conservation Group, History Society, Twinning, Schools and Scouts/brownies. There may be an opportunity to commemorate Queen Elizabeth II and the new twinning relationship with Cherkasy. The committee has an aspiration to recognise equality, by seeking prominent female historical and community members to be included.

PE/24/167 To consider planning applications received since the last meeting

WC Ref: PL/2024/08711 - The Spice Merchant, 36 Holloway, Malmesbury SN16 9HX

No objection subject to condition – Malmesbury Town Council's Planning and Environment Committee does not object to the tree felling subject to the planning department ensuring the replacement planting takes place.

WC Ref: PL/2024/08344 - 8 Crab Tree Close, Malmesbury, SN16 0AF

No Objection

WC Ref: PL/2024/08507 - The Old Smithy, Holloway, Malmesbury, SN16 9HX

No Objection

WC PL/2024/08282 - 23 High Street, Malmesbury, SN16 9AB

Objection. Malmesbury Town Council's Planning and Environment Committee supports the Conservation Officer's comments, that these changes are not appropriate to the shop frontage or streetscene.

WC Ref: PL/2024/08324 - Abbey House, Malmesbury, SN16 9AS (Listed building consent)

No Objection.

WC Ref: PL/2024/08317 - Abbey House, Malmesbury, SN16 9AS

No Objection subject to condition. Malmesbury Town Council's Planning and Environment Committee notes Wiltshire Council's Archaeology request for further information to be submitted with the application and is in agreement this should to be provided.

WC Ref: PL/2024/08283 - 13 Cross Hayes, Malmesbury, SN16 9BE

No Objection.

WC Ref: PL/2024/08626 - 13 Cross Hayes, Malmesbury, SN16 9BE

No Objection.

PL/2024/09107 - : East Gate Lodge, Holloway, Malmesbury SN16 9BA

No Objection.

WC Ref: PL/2024/09048 – Various treeworks. Malmesbury Town Council application.

The application was noted. The works are essential for the new CCTV system.

PE/24/168 Update on Standing Items

War Memorial junction

Awaiting response from S Hind at Wiltshire Council for guidance on how best to approach this.

Abbey Mill Bridge

No response from Bridges Department at Wiltshire Council, re our request to confirm if they intend to return to complete the boarding of open area. Dep Town Clerk will request Cllr G Grant facilitates as response.

Market Cross

Permission for Works to Schedule Monument has been submitted and we await response from Historic England. No update on the clearance of the blocked gullies (which do require traffic management).

Wheeler Way

No response from Victoria Purton (Wilts Council Rural Surveyor) re how to proceed with these works.

Bins/recycling

Dep Town Clerk has located a local waste collector who will collect bagged recyclables and take this away for sorting at their site.

Litter bin providers who can produce a split bin (litter plus recyclables) are being reviewed to produce a short list for quotes. Such bins will have detail such as Malmesbury Town Council crest/name.

Location is being reviewed for the new bin to the High Street as it will require securing and will need permission from Wiltshire Council.

Dep Town Clerk will provide a report in due course.

Accessibility Survey

It was agreed to defer to the next meeting.

The meeting was declared closed at 8.06 p.m.